

Technology in the Law Office, 2007, 338 pages, Thomas F. Goldman, 0136031323, 9780136031321, Pearson College Division, 2007

Appropriate for courses on Computers and the Law . Technology in the Law Office provides thorough coverage of the use and management of technology in the legal workplace. This text builds a foundation in technology concepts and applications needed by paralegals and attorneys as well as information technologists working in the legal environment. Students develop a hands-on understanding of real workplace software using the most popular commercially available legal programs including AbacusLaw, Tabs3, SmartDrawLegal, LexisNexis CaseMap and TimeMap, and Sanction II. Members of the legal team are introduced to the roles each plays in the use of technology and develop the technical vocabulary needed to collaborate effectively on-the-job. A continuing theme throughout the text is to empower student success by teaching students how to independently learn to use new software features and programs.

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How to go directly into your own computerized solo law practice without missing a meal (or a byte) , Gerald M. Singer, 1986, Law, 678 pages. .

AbacusLaw Hands-On Tutorial and Guide, Thomas F. Goldman, 2010, Business & Economics, 336 pages. AbacusLaw is an all-in-one, easy to use solution designed specifically for law firms. Featuring a reference guide and tutorial, this book covers all the AbacusLaw functionality.

Lawyers' PC review collected columns, Barry D. Bayer, Mark J. Welch, 1989, Computers, 256 pages. .

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Automated law office systems a survey of today's tools and techniques, Sidney W. Frost, James C. Dunlap, 1983, Computers, 422 pages. .

Access a resource guide to legal automation, John C. Landis, American Bar Association. Section of Law Practice Management, 1994, Law, 139 pages. .

The survey of law firm information technology usage and, Volume 1 , Primary Research Group, Jul 1, 1999, Computers, . .

Civil Litigation Process and Procedures, Thomas F. Goldman, Alice Hart Hughes, Jan 4, 2011, Law, 501 pages. This fully-updated text is designed to build the skill sets students need to succeed as members of today's civil litigation teams. CIVIL LITIGATION: PROCESS AND PROCEDURES, 2/e.

Basic Contract Law for Paralegals , Jeffrey A. Helewitz, 2007, Law, 441 pages. Balanced coverage, lively examples, and clear explanations make Basic Contract Law for Paralegals, now in its Sixth Edition, a perennial favorite in its field. Specifically.

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Technology utilization hearings before the Subcommittee on Aerospace Technology and National Needs of the Committee on Aeronautical and Space Sciences, United States Senate, Ninety-fourth Congress, first session, September 22, 23, and 24, 1975, United States. Congress. Senate. Committee on Aeronautical and Space Sciences. Subcommittee on Aerospace Technology and National Needs, 1975, Technology & Engineering, 517 pages. .

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